



**Minutes of the Executive Council meeting**

**Held at**

**Dogs NZ Office  
11 Prosser Street, Elsdon, PORIRUA  
on**

**14 & 15 September 2019**

## 1. INTRODUCTION/MINUTES

### EXECUTIVE COUNCIL (EC)

Brian Harris (BH) President  
Jill Brooker (JB)  
Keith Brown (KB)  
Donna Hailes (DH)

Arend van den Bos (AB)  
Stephen Meredith (SM)  
Lisa Slade (LS)  
Steve Tate (STT)

### STAFF

Steven Thompson (ST) – Director Secretary  
Nicola Wood (NW) – Executive Assistant/Administrator

### APOLOGY

Clinton Hoeben (CH)  
Fiona Hodgson (FH)

Moved Chair; – Adopted

### WELCOME

BH welcomed all to the meeting and noted the return of Steve Tate to Executive Council.

### LATE ITEM FOR AGENDA

ST circulated late papers via email week beginning 9 September 2019.

- Sponsorship proposals & Director Secretary covering report
- Updated NDS 2019 Budget
- FCI Report and Contract
- NZDJA Letter

Hard copies were provided at the meeting.

### ADOPTION OF AGENDA

Moved JB; Seconded KB – Adopted

### CONFLICTS OF INTEREST (COI)

BH declared his conflicts of interest when discussing the general business item regarding the appointment of Stakes judges at the NDS shows.

### CONFLICT OF INTEREST REGISTRY

The E.C noted the conflicts of interest register.

### EMAIL VOTES

1. That E.C approves the nomination of Fiona Hodgson (FH) to replace Paul Robinson on the Staff Subcommittee.

All agree – Passed

2. That E.C. ratifies the appointment of Rebecca Stewart to Junior Showmanship Judges panel as approved by NZDJA.

All agree – Passed

## **OBITUARIES**

Eddie Croad, Life Member Dogs NZ (Australia); Marie Reynolds (Hamilton); Rosina Walker (Wellington); Bill Connelly (Napier).

## **CONFIRMATION OF 27-28 July 2019 MINUTES**

Minutes taken as read.

E.C noted one minor amendment – to remove the word "English" from the Bulldogs Breed Standards Decision.

Moved: SM; Seconded: AB – Passed

### **Matters arising:**

There were no matters arising.

## **ACTION ITEMS**

The E.C noted the status of all current action items.

## **2. IMPORTANT ITEMS**

### **FCI CONTRACT & FCI SHOWS (verbal update)**

BH reported on the FCI Meeting 4-5 September 2019 in Milan, Italy.

1. The draft document we submitted will be the base of the agreement for renewing our Associate Membership.
2. The contract will be reviewed in five years.
3. Dogs NZ will be required to run two CACIB shows per year raising to four shows per year by 2024.
4. The National Office will receive this week details of the new FCI judges database and the necessary passwords to load the judges details. Loading our judges on to the database is a requirement. Brian will brief the Office on Friday on the judging database, website and members communication tasks required by the contract.
5. As the new FCI website is expanded, Obedience and Agility judges will be added
6. The FCI General Committee are meeting in February and on the agenda is to delete the working trails section in our contracts for all FCI countries that don't have the trails so we can ignore that section.
7. The Dogs NZ Vice President will co-sign the FCI Associate Membership contract prior to the Executive Council Meeting and copies of the contract will be available for Councillors at the meeting.

The E.C discussed the terms of Associate Membership Agreement between FCI and Dogs NZ. The E.C agreed the contract will be communicated in phases via DogiE news, NZ Dog World and a FCI section on our website.

ST noted that any FCI CACIB shows will need to be in second half of year to allow National Office time to complete the required registry / show IT programme FCI module work. Discussion on location and timing of shows to be held at November E.C. Meeting.

Moved BH, Seconded; SM – Approved

## **2019 NDS & BUDGET (late papers for discussion)**

KB briefed the E.C on the current status of the NDS 2019 in Blenheim and provided an updated budget.

The E.C discussed the NDS and noted their roles at the Nationals. Gloria and Ken Landon are manning the Dogs NZ stall.

KB advised the Saturday night Gala is scheduled for 6pm -10pm and tickets are \$10 adults, kids free.

Information only – Received

## **4. OFFICE REPORTS**

### **DIRECTOR/SECRETARY REPORT**

Report provided by Steven Thompson (ST).

#### **1. Key Relationship & Reputation Activities**

##### **MPI Meeting**

Becky Murphy and I had a meeting with Gwyneth Verkerk, Chair of NAWAC, which discussed a number of animal health issues and potential future government legislation.

Gwyneth said they were impressed with progress that Dogs NZ had made with our breeding registry system, especially the health testing modules (both LRL's and Accredited Breeder's schemes) and the Breeders Code of Conduct.

They see the Dogs NZ Registry as the ideal system for registry of all breeders. Political pressure is increasing on government to legislate all dog breeders so they can better deal with the back yard breeders and associated animal health issues. Gwyneth opinion was that legislation requiring registration of all dog breeders was coming in the near future.

This is an opportunity for Dogs NZ to position itself as the preferred dog registry of all breeders and has implications on how we plan to "scale up" our registry service. We will be doing some planning work as part of our Cross Breeds Registry Programme on what membership, strategic partnership and financial resource work we need to do to take advantage of this opportunity.

The E.C discussed the report and noted the importance of a structured document of how Dog's NZ and local government will work together on the Cross Breeds Registry Programme. This can then be reviewed by the Strategy Committee.

##### **WBBP Boas Chamber Research Project**

Progress on resourcing the Boas Chamber Project has been slow as Massey University has still not confirmed the staff / Phd student resources or a suitable location for housing the chamber.

As an alternative option I will be opening discussions with Totally Vets for the Chamber to housed and operated in their facilities with Massey University providing staff training.

The E.C discussed the report and noted they have gone to the market for a PhD student. It was also noted that since TCI Vets (Becky Murphy) is located in Totally Vets and it is a potential conflict of interest. CH & W to come back with a recommendation to E.C in November.

#### **2. Key Revenue Activities**

##### **Membership Growth Programme**

Progressing the Membership Growth Programme is a key priority for the National Office as we risk falling behind in our revenue targets for membership income. Key immediate tasks include:

- Renewal Programme
- Membership Research via Survey Monkey survey's
- Membership recruitment collateral (Club marking tool box)

Progress on this revenue line is been closely monitored by Finance Audit & Risk Chair Anne Coulson.

### **Wellington Venue Capex Planning**

With the creation of the Capital Expenditure subcommittee, National Office is developing a two path model on the future of the Wellington Exhibition Centre. The model will examine the options for selling or retaining the facility. Both options will require immediate work on replacement of the roof.

Once the Capital Expenditure committee has reviewed the two path way model it will be presented to Executive Council as part of the 2020 Business Plan.

The E.C noted LS to re-establish and chair a Wellington Facility Committee and arrange for it to meet to review the financial model before it is sent to Capital Expenditure Committee.

### **Registry –IT Programmes**

The Litter/Puppy / LRL / BCOC enforcement office procedures are now in place and active from 1 September.

The contract with Mercury has been terminated and Mark Signal is now responsible for any development work on the Registry system in partnership with Sue Connor.

Current focus is on the Dog Training Booking Registry which has been adopted by another 4 clubs as part of a soft launch / final testing programme. Geoff Collins is continuing to work with Sue and Mark on the project and the next stage will be to develop an online payment module.

Report received; Moved SM; Seconded LS – received

## **TREASURER'S REPORT**

Financial updates for 31 July 2019 were provided by Clive Phillips (CP).

### **Financial Results**

Another Steady Month with Actuals tracking Budget both for the month and year to date.

Strong Balance Sheet - Cash and Property rich, Total cash to end of July \$1,516k, up \$175k since end of last financial year (March 2019).

<i>July Month:- Income less Expenditure</i>				
<i>Actual</i>	<i>Budget</i>	<i>Last Year</i>		
\$39,381	\$36,874	\$39,172		
<i>Year To Date :- Income less Expenditure</i>			<i>Full Year 2019-20</i>	
<i>This Year</i>	<i>Budget</i>	<i>Last Year</i>	<i>Budget</i>	<i>Forecast</i>
\$95,878	\$93,344	\$82,194	\$147	\$2,682

Actual YTD results are on target with Budget expectations and ahead of last year's actuals.

Obedience Northern's first quarter results have NOT been incorporated into the Group accounts as they are yet to announce a replacement Treasurer.

Based upon what has been received, it would appear expenditure exceed Income by \$11,387.48. This takes in account NDOA prepayments and NDOA Receipts in advance sitting on the balance sheet but does NOT take into account the \$3,000 sponsorship. If the sponsorship is included the loss reduces to \$8,387.48.

### Registry Activity

**Both the numeric stats and financial amounts while down on last year's figures are better than expected given last year experienced a spike in activity ahead of MPI legislation changes that became effective in October 2018.**

	<u>Analysis YTD July 2019</u>					
	<u>Number</u>			<u>Income</u>		
	<u>2019</u>	<u>2018</u>		<u>2019</u>	<u>2018</u>	
Litter Notification	602	644	-7%	21,972	24,305	-10%
Registrations	2,908	3,013	-3%	69,695	79,505	-12%
Transfers	1,994	1,946	2%	36,476	38,711	-6%
Imports	117	112	4%	10,247	10,639	-4%
Exports	103	164	-37%	8,615	16,330	-47%

### **Summary Analysis**

- NZKC: (\$17.7k) behind budget YTD
- AEC: (\$4.5k) behind budget YTD
- Agility: \$13.3k ahead of budget YTD
- Gazette: \$2.9k ahead of budget YTD
- Wellington Property: \$0.2k ahead of budget YTD
- Obedience Central: (\$4.3k) behind budget YTD

### **Balance Sheet**

- Debtors up \$11.7k from end of last financial year. Four month and older balances are \$18.3k NZKC and AEC \$5.8k..
- Prepayments (expenses paid in advance) are \$25.5k less than balance at end of last financial year. The main item is the annual insurance which renews in August. New insurance premiums will be \$14.1k more than those paid last year- an 18.4% increase. The budget has NO increase for insurance premiums.

The E.C discussed and raised their concern about Obedience Northern not having a Treasurer. The E.C agreed for National Office to step in to take over their accounts but noted AB will speak to them first.

Report received; Moved SM; Seconded AB – received

## **CANINE HEALTH & WELFARE OFFICER**

Report provided by Dr. Becky Murphy (BM)

LS spoke to the report noting, German Shepherd LRL is on the CH&W Committee Agenda to progress after NDS.

### **a. Significant Surgical Procedures Regulations**

Dogs NZ provided a submission which focused on artificial insemination procedures. Emphasis was on making MPI aware of the importance of frozen semen use in New Zealand to improve the health and welfare of our dogs.

### **b. German Shepherd LRL**

No further documentation has been received from the German Shepherd Advisory Council. CHWC is waiting for support to be provided by the Clubs in order to proceed.

### **c. Pug Club LRL**

The Pug LRL has been advertised in the NZ Dog World. Draft regulations will be sent to the Clubs after considering any submissions received.

### **d. National Dog Show**

BM will be at the NDS on Friday & Saturday taking DNA samples and cardiac, patella and BOAS health certificates with all proceeds going to the WBBP purchase. I will also provide members of the public the opportunity to learn about how we look after the health and welfare of our dogs through various media and interactive displays.

### **e. Massey talk**

On the 14th August I did a 2 hour presentation to animal welfare and vet technician students about pedigree dog health and Dogs NZ initiatives which was extremely well received.

Moved SM: Seconded; KB– Report received

## **CLUB & MEMBERSHIP MANAGER**

Report provided by Colleen Begg (CB).

### **Annual Accounts**

The list of clubs who have not paid their annual subscription (all Recognised Societies):

Central Chihuahua Club, Auckland Bernese Mountain Dog Club, The Saluki Club.

### **The Poodle Club**

The Poodle Club has held their SGM and at that meeting several people declared they were happy to serve on the committee and keep the club going. The books are currently being audited and after that they intend to hold an AGM and elect the new committee.

### **The Saluki Club**

The Saluki Club has been advised that their request to be recognised not associated to Dogs NZ was approved by Executive Council.

### **The Terrier Club**

Email received from Gay Meredith, secretary of The Terrier Club, advising that a decision was made to put the club into recess.

Arrangements have been made for the assets of the club to be transferred to Dogs NZ (trophies, minute books and any funds) along with copies of the minutes of the SGM and the financials for the club.

#### **Wairarapa Kennel Association – Cancellation of Benefit Show**

Request to cancel the Benefit Show granted to the club to be held on 17 November 2019 in conjunction with their two Championship shows due to clash with Canterbury's 150 yr show.

The Benefit show was cancelled as requested.

#### **Tibetan Spaniel Club**

Tibetan Spaniel Club has been recorded in Dogs NZ database and the club secretary advised of the club's membership number and password. An account has been posted for annual subscription and Public Liability Insurance.

The club have plans for a Ribbon Parade to be held on 4 October 2019 at Blenheim in conjunction with Black Hawk National Dog Show. A further Ribbon Parade is planned for 30 November 2019 in conjunction with South Taranaki Kennel Association's Championship shows.

#### **Dogue De Bordeaux Club**

Committee of the Dogue de Bordeaux Club have advised that they have made the decision that they are unable to viably run their scheduled Championship show on the 4th October 2020 in conjunction with the Black Hawk National Dog Show in Blenheim due to low show numbers. .

Their show has now been cancelled with the approval of Director Secretary.

Have talked to the President of the club about the process for the club returning to a recognised society and also if the club were to be disassociated from Dogs NZ

Report received; Moved JB; Seconded; LS – received

#### **Dogs on Report:**

##### **ROMA OB/8346 Heading Dog Owned by N Beketova**

The dog has now completed the required observations and Owner has been advised that the dog no longer needs to be observed and endorsement has been removed.

##### **RONIN MAKING A BIG IMPRESSION 04819-2016 Boxer owned by J Blee and H Owen**

This male Boxer is on report for an attack on a Clumber Spaniel outside the ring at Otago Kennel Association's Championship show on 7 April 2019.

The dog has been shown at Black Hawk Forrester Park Benefit Shows on 17 & 18 August 2019 and the observer reported no problems with the dog.

##### **NZ CH TAUREAUXROUG DEVOTED TO YOU (IMP-AUST) 6100110721 Dogue de Bordeaux owned by D & H Wood**

This female Dogue de Bordeaux was placed on report for attempting to bite the judge at Auckland Exhibition Centre's Championship show on 8 June 2019.

The dog was being observed at Hauraki Kennel Association's two championship shows on 15 June 2019. Both observers reported an incident in the ring at the afternoon show that the dog growled when approached by the judge and it was dismissed from the ring.

The owners were advised that the dog was not to be shown and that the dog was now endorsed Not be shown – on report". They were given an opportunity to appeal this.



The appeal was considered at the July 2019 EC meeting and permitted the dog to be shown again under observation provided a vet's report was obtained before any entries were made.

The owner has provided the vet's letter which confirms no sign of lameness or pain. The dog has been entered at Mastiff Breeders Association Championship show on 5 October 2019 and observers will be appointed.

**Chip Of The Block OB/7891 Labrador X owned by R Saville**

This male Labrador is on report for attacking another dog outside Tokoroa Dog Training Club's Ribbon Trial on 19 May 2019.

The dog has taken part in Championship Jumpers Events at Mt Maunganui Dog Training Club on 4 August and again at Taupo Dog Training Club's Championship Jumpers Events on 25 August 2019. Observers for these events have been arranged by the Agility Chair.

**Forrestblack Box O' Chocolates 06489-2018 Pug owned by T Dowd**

This female Pug has been placed on report after being dismissed from the ring by the judge, , for aggressive behaviour at Rotorua Kennel Association's Championship show on 25 August 2019.

The owner has been advised and the dog's records endorsed "Dog Under Observation".

**Ch Drumtree I'm So-Special 05153-2018 Gordon Setter owned by R Jaquiere**

This female Gordon Setter is on report for aggressive behavior towards the judge at The Gundog Society's Championship show on 18 August 2019.

The owner has been advised and the dog's records endorsed "Dog Under Observation".

**Ch Rebox Summer Romance 00689-2018 Poodle (Standard) owned by W Jellyman**

This male Poodle (Standard) was excluded from the ring by the judge for aggressive behavior at Ladies Kennel Association's Championship show on 18 August 2019.

The owner has been advised and the dog's records endorsed "Dog Under Observation".

**Lock N Load For Justice JD 03306-2017 Pyrenean Sheepdog – Long Haired owned by N Coulter**

This male Pyrenean Sheepdog – Long Haired was excluded from the show ring for aggressive behaviour at Canterbury kennel Association's Championship show on 11 August 2019.

The owner has been advised and the dog's records endorsed "Dog Under Observation".

Report received; Moved AB: Seconded; KB – received

**NZ DOG WORLD REPORT**

Report provided by Derek Johnson (DJ).

**Our Mission**

- To inform not influence
- Publish quality informative material
- Provide a neutral platform

A diverse range of material relating to the dog world should be printed covering all views and beliefs. Leave it to the readers to decide whether material is relevant to them or not. Articles by definition are always *someone's* opinion.

### **Magazine Content**

The editorial content for *NZ Dog World* is mainly provided by volunteer contributors and Dogs New Zealand staff. Occasional material of a veterinary nature comes in courtesy of our canine Health & Welfare Officer. Most of the volunteer contributions appear in the form of regular columns, and most of those appear every month. The occasional one-off piece will be offered, and we encourage breed features from the specialist clubs and breeders. All contributions are free and have no financial impact on the magazine budget.

The majority of photos accompanying articles and columns also come from members and contributors – at no cost to the magazine – with some supplementation from free online sources such as Pixabay.

### **Production**

Our print run has been stable, at 4,300 copies a month, since the December 2018/January 2019 issue; standard pagination is 72pp plus covers, with the occasional issue paging higher than that.

The number of wrappers – indicating magazines sent direct to members and subscribers – has been fairly stable with a high of 4,085 and a low of 4,042 for the latest issue (September 2019).

The magazine as a resource is appreciated by its members and benefits from still being available in physical form. Its online edition, supplemented by the weekly *DOGiE News* newsletter, provides members with a useful mix of timely, reported and statutory/gazetted reading matter.

### **Financial Performance**

From the 1 April start of our 2019/2020 financial year to 31 July, we've generated a \$24,357 surplus against a budgeted \$21,323.

Advertising in the last few months has been fairly stable, benefitting from existing commercial commitments.

Starting with the October issue, we welcome Orijen, which has signed on for a double page spread for each of the next 11 issues.

Both the commercial and member advertising areas have room for growth and we will be addressing this potential in the coming months.

Report received; Moved LS; Seconded; JB – received

## **5. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS**

### **SUBCOMMITTEE APPOINTMENTS**

Report provided by Steven Thompson (ST).

#### **1. Resignation from JDH Committee**

I have received emails from Jessica Bello notifying resignation from the JDH Committee. With the earlier resignation of Gloria Landon this leaves just Kirsty Hubbard and one new applicant as members of this committee.

#### **2. Ratification of New Appointments**

Following the retirement of Ray Greer, the Auckland Exhibition Centre would like Executive Council ratification of the following committee appointments:

- Martyn Baucutt as Deputy Chair.
- Paul Robinson as Kumeu Kennel Assn representative

Moved: SM / JB Ratified

BH is to discuss with Paul Robinson his work load with being on both the NDS 2020 committee and Auckland Exhibition Venue Committee.

### 3. Summary of New Committee Applications

Following the notification in NZ Dog World and Dog-iE news we have received the following number of applicants for Dogs NZ Committees.

*JDH / JDS*

- One applicant

*YKC – Confirmation / JDS*

- Three Applicants

KB spoke to the two Committees as they are. He noted a lot of tidy-up is needed around the process of securing judges. The E.C is to advise NZDJA of police checks.

The E.C agreed to have a joint meeting after NDS to discuss problems moving forward. KB to come back in November as to how the YKC will look in future.

*Breed Standards*

- One Applicant

The E.C noted BH will step down from this Committee and CH will be the E.C liaison.

Moved: SM / LS Ratified

*Canine Health & Welfare*

- 11 Applicants

The E.C noted LS & BM met and advised their recommendation to E.C would be Jane Burke and Pam Douglas. The E.C agreed.

The E.C discussed and agreed to remove "Strategic Blue Skys & Constitution" and replace with "Strategic Committee" which would be made of the following: Geoff Collins (Chair - tbc), Martin Hewitt, Leanne McTear, Steve Tate, Brian Harris, Jo Murray, Pam Douglas.

Moved: ST / BH Ratified

### AUDIT AND RISK

Report provided by Ann Coulson (AC), Chair of Risk, Audit and Finance Committee.

This report comments on the year to date position as at 31 July 2019.

The standout concern is the failure of Obedience, Northern to report adequately so far this financial year. We recommend that action is taken to get the paperwork to the Wellington office if Obedience Northern is not able to appoint a Treasurer and fix the problem themselves.

We do have some data on Membership Growth, which is one of the key Business Plan projects for the year, indicating that this is slow to deliver so far, falling well short of budget expectations. It is possible that some of the strategies for achieving this growth are not in place or have been slow to deliver.

We have been alerted to an increase in Insurance Premiums of \$14.1k for the current year which is not in the budget.

The overall picture in the accounts for the year to date is a mixed bag of positive results from many areas and concerns in others, notably NZKC and AEC. The NZKC variance to budget arises from lower income. The AEC variance arises from R & M buildings and grounds not in the budget.

The agility income is overstated by \$10.6k that relates to NDAC and should come into the accounts in October.

Clive Phillips has given the RAF committee some sound analysis of the figures and it is clear he is in good control of the financial reporting.

The E.C discussed and noted Ann is pleased with Clive. The E.C agreed that KB can invite Ann to dinner on Saturday night at NDS.

Moved: JB / KB Ratified

### **HEALTH & SAFETY (VERBAL UPDATE)**

Verbal update provided by Keith Brown (KB).

Due to CH absence, KB spoke to this item. The E.C discussed and noted the NDS Committee are working on the number of Exits at the NDS. KB is also to check High Vis vests are available for all of E.C members working at the event.

Moved: KB / LS Ratified

### **AGILITY**

Report provided by Fiona Hodgson (EC representative).

Entries for Nationals ended up at 845 runs and the NZDAC is currently sitting at over 3500 over the 4 days. Team trials are all complete and people are on countdown.

### **NZDAC Cromwell**

2 months out from NZDAC we have exceeded expectations for both on-site camping, registrations and budget. We are continuing to run raffles as part of our fundraising and are waiting to hear about a grant application for judges' accommodation. Our zoom meetings are now every 3 weeks and the committee continue to work well together, all taking on individual roles as the workload increases nearing the Event.

Sallie Remon, NZDAC Chair

### **NZDAC 2020**

The Zone 2 NZDAC venue has been finalised and currently the next organising steps are underway.

### **Regulations**

Part 1 of the 2019 reg changes has been finalised and are attached for approval.

Part 2 is currently being tidied up after input from judges before going out to the general agility population for comment.

### **South Island Primary and Secondary Schools Agility Championships**

The recent inaugural South Island Primary and Secondary Schools championships held in Christchurch was extremely successful. 4 Secondary Schools and 5 Primary Schools competed in the event with Christchurch Girls High School and Fernside Primary School winning Top Overall Schools. Schools geographically ranged from Cust School in North Canterbury to Wakatipu High School in Queenstown

The support we had from the adult dog training members was amazing. We secured sponsorship of trophies and ribbons. Several owners donated dogs for the handler competition.

The championships consisted of two types of events - Open Handler - where a dog was randomly assigned to a school handler, who then had to take guidance from the dog's usual handler, learning the commands, the course techniques and also establishing a quick relationship with the dog. The second was the Experienced Class, where students competed with their own dogs. Both types of competitions were then also split into Jumpers and Agility classes.

For the future, there has been some initial interest in holding a North Island Championships but this is very much in its infancy. Susan Tansey is happy to continue to organise the South Island Champs each year, with the continued support of the AC and JDT. She is also exploring a National Championships in the future as well.

The E.C discussed and noted BH, ST and DH will attend NZDAC in Cromwell on 25, 26 & 27 October 2019.

Report received; Moved SM: Seconded; STT – received

## **OBEDIENCE COMMITTEE**

Report provided by Arend van den Bos (Chairperson).

### **1. Discussion Papers**

Two late remits were received regarding the alteration of Obedience Voter eligibility and allowance for an invitation team to participate in the Inter-Region Teams competition at NDOA's. These Remits have now been distributed for discussion.

### **2. Timing of future NDOA's**

Results from the last two surveys seeking opinions from Obedience members regarding timing of the NDOA has been submitted and another round of discussions will be occurring in the November meeting with E.C.

### **3. National Dog Show 2019**

Recent feedback from Geoff Collins, who is Liaising with Keith Brown regarding Obedience at the 2019 NDS, suggests that Rally-O entry numbers is on a par with what was expected, but Obedience entry numbers is very low.

The E.C noted Obedience will withdraw from the NDS subject to a discussion re: timing of the three national sport events and the development of National one day "Discover Dogs" that showcases the best in the three sports.

### **4. Train the Trainers Seminar**

The last of the initially five programmed "Train the Trainers" seminars conducted by Karen Sadler will be conducted in Dunedin. All of these seminars have been very well attended, followed by very positive feedback. A decision of where to from here will be discussed at the next Dog Obedience Committee meeting.

### **5. Scent work**

Following extensive discussion with other professional bodies involved with scent work, a final set of rules regarding Dogs New Zealand Scent work drafted by Geoff Collins has been placed on the Obedience webpage allowing for DNZ clubs and members to now begin the process of introducing Scent Work as a new developing DNZ code within the Obedience sphere.

After a query raised by a member concerning the toxicity of Clove Oil, we have undertaken an on safer alternative oils.

AB advised E.C Essential Cedar Oil is the recommended oil from the Committee and seeks the E.C endorsement.

The E.C noted and agreed that Scent Work would be established as a separate committee from Obedience so the sport would be available to all Dogs NZ Clubs.

The E.C noted Karen Sadler, Sue Bingham, Arend van den Bos and Lisa Slade shall be on the new Committee. The E.C agreed AB will organise and report back to E.C at the November 2019 meeting.

#### **6. Obedience Judges Association Submission**

OJA had previously sought a change to the Dog Obedience Regulations to restrict dumbbell's (used in retrieve exercises) to be restricted to be of a wooden or synthetic type. Following discussion at the last DOC meeting, it was felt the description of synthetic was too broad and OJA have been asked to consider altering their remit to specify that dumbbell's must be of a wooden or plastic type.

#### **7. Dog Obedience Committee and Regulations name change**

Following a correction made by Fiona Hodgson stating that DOC's name or its Regulations could not be changed without a vote being taken at the ACOD, a change of name will not occur till after this has been taken. A remit from the Dog Obedience Committee requesting these changes will therefore be submitted to DNZ Director/Secretary for the EC to consider.

The E.C discussed the report and noted E.C to take the name change from Dog Obedience Committee to Dog Training Committee to ACOD 2020.

Moved: AB / LS Ratified

Report received; Moved AB: Seconded; KB – received

#### **CANINE GOOD CITIZEN**

Report provided by Sue Cooper (Chairperson CGC).

The CGC committee has appointed two new members – Lucy Sandford-Reed (who was previously a member) and Ann Evans. Ann has a great deal of experience with Canine Good Citizen and has qualified four dogs to Gold level. Lucy and Ann both have a great deal to contribute, and this brings the committee numbers back up to a workable level.

We are continuing to find our way since the change of chairperson. A difficulty as that the separate roles of the CGC committee and of Dogs New Zealand do not seem to be documented anywhere. This means that it is sometimes uncertain who should respond to a query or request.

Moved AB: Seconded KB – received

#### **FORRESTER PARK**

Report provided by Anne McLachlan (Chairperson).

1. The Benefit Shows were held over the weekend 17 & 18 August which attracted very positive feedback. Well done to the Show Sub-committee for all their hard work. FPMC would like to express their gratitude to Masterpet & all our other sponsors for their generosity & support of our Benefit Shows. Thank you to all
2. The building's entry and asphaltting has been completed and has improved the flow of dogs & handlers in & out of the building.
3. The "Terms of Reference" & "Conflict of Interest" documents have been approved & signed off.

4. A Health Clinic is to be held at Forrester Park on 24th August. Dr Clive Irving, Dr Becky Murphy & Elizabeth Monson will all be there in their specialised fields.
5. There has been a second meeting with the DCC regarding the use of the grounds for shows & dog events with particular emphasis on freedom camping & vehicles on the grounds. We made some progress in that DCC will allow vehicles on the grounds during the day but no camping. Self-contained camping is still allowed on the parking area around the building.
6. The DCC want to erect a small-dog park within the grounds. This is extra to the area we discussed at the first meeting & would have a huge negative impact on the use of the grounds for any outside event as they want to put it near the carpark on the area that is used for all outside events. This has gone back to the DCC for further consideration but they did profess to understand our concerns. They had not minuted the earlier discussion relating to our suggested sub-division that would allow the public a secure off-lead area at all times.
7. There is concern about the future of the Forrester Park grounds despite sending DCC a copy of the council report dated October 1988 that outlined the setting up & purpose of Forrester Park & that it was for the use of the dog clubs for training & as a show venue it is clear that they have not read it.
8. I have written to Steven Thompson expressing our concerns & feelings that we will need assistance &, probably, legal input from DogsNZ to get this sorted in a way that will allow shows & events to continue to be held on the grounds of Forrester Park.
9. At our August meeting FPMC was pleased to welcome Andy Reeve onto the committee. Andy comes from a long background of involvement with dogs & also the structure & maintenance of the grounds.
10. Donna Hailes is our E/C rep & we look forward to her attendance at some of our meetings.

ST spoke to this report noting DH attended the meeting last week.

The E.C discussed and noted ST and CP are working on capex plans for Auckland, Dunedin and Wellington. Discussion on venue hire pricing model needs to happen with all three venue committees to ST to come back to E.C with what CAPEX is necessary.

Report received. Moved DH; Seconded SM – received

## **AUCKLAND PROPERTY**

Report provided by Christine Wood (Chairperson AEC).

### **Maintenance Report**

Our annual tree cut has occurred including the removal of six dead trees at a cost of \$3k.

We have swapped water maintenance companies and our water tank farms is now serviced by Aquaelectrix who offer better pricing, knowledge base and servicing. The 6monthly filter change has occurred and the new PH systems has been installed.

Exciting news we are trialing new toilet paper, this is a recycled two ply and hopefully is met with better feedback than our current stock. We have gone with a recycled product that is made of short fibres and will break down quicker through our systems.

Insulation of the rental property has been completed so the property is now up to code.

We have had yet another drain blockage due to heavy rain. We have had the drain cleared by Abbots and have McRobie's working out how we can solve this problem long term.

## General

With the recent passing of Eddie Croad we are working with Hibiscus club and running a joint weekend that will be an Eddie Croad memorial show weekend. Eddie was pivotal in the early days of the grounds and was a driving force for a lot of the Auckland clubs over the years.

The E.C discussed the report, requesting Christine Wood to write a justification on the maintenance overruns in Novembers report to E.C.

Moved SM: Seconded KB – received

## JUNIOR DOG TRAINING (JDT)

Report provided by Ceri Tarry (Chairperson).

Busy fundraising for JDT camp with sponsored walks around the country, encouraging the kids to raise money towards their own camp fees. We are also holding our big raffle with tickets going out to JDT members all over the country.

Report received. Moved JB; Seconded AB – received

## NZDJA Glossary of Terms

Report provided by Debbie Hull (Secretary)

The NZDJA provided a draft Glossary of terms which if approved would be introduced in the 2020 year.

The E.C agreed that the ideal place for a Glossary is as a standalone pdf in the Breed Standards section on Dogs NZ website, with a link to the Judges section, and the NZDJA site.

The EC. agreed to remove 4.3.6 and renumber

Moved SM: Seconded JB – ratified

The E.C agreed to regulation 4.1.2 (a)

Moved JB: Seconded SM – ratified

The E.C discussed point 6. Appointment to Additional Group Panels.

Moved BH: Seconded SM – failed

E.C noted we are unable to agree to this amendment as the wording is incorrect, It should read as *and a **minimum** of 100 dogs* rather than *a further 100 dogs*.

The E.C rejected the proposed changes to 14.4 Ramps as they must be compulsory equipment for every show. The E.C agreed Jill Brooker will draft the ring equipment regulation and bring back to E.C in November 2019.

The E.C discussed the proposed new process for acknowledging newly passed candidates to shorten the process. E.C agreed on a process which includes the following steps:

1. NZDJA advise Exec of those candidates that have qualified to sit an examination.
2. E.C. approve the candidates to sit at the Feb. meeting
3. Candidates sit written exam in March
4. NZDJA advise E.C. of the successful candidates and who will be sitting practical exam (courtesy email)
5. Candidates sit practical exams in July/August.



6. NZDJA advise E.C. of the successful candidates of the practical exams and recommends their promotion to the appropriate panel.

7. E.C. at the Sept. meeting approve the candidates' elevation to the appropriate panel and advise NZDJA at the earliest possible time.

8. NZDJA write to the candidates congratulating them on their promotion.

Report received. Moved BH; Seconded SM – received

## 6. REGULATIONS

### RECOMMENDATION TO ACOD RE. NEUTERS – EXECUTIVE WORKING GROUP REPORT TO EXECUTIVE

Report provided by Fiona Hodgson (FH).

At the July 2019 Executive meeting, a working group was formed to examine the successful recommendation at the 2019 ACOD regarding the showing of neuters at All breeds Championship shows in NZ.

Working Group: Fiona Hodgson (Chair), Stephen Meredith, Keith Brown, Clinton Hoeben

The following is recommended:

1. That one neuter class be introduced for optional use by All breeds clubs at their Championship shows. (Additional classes could be considered in the future if required)
2. That there be no change to the way Group, Multi-breed and specialist clubs accept neuter entries as they already have neuters eligible for open competition
3. The winners of this class do not compete for the normal challenge nor are they eligible for best dog/bitch award.
4. That the best neuter of each sex be taken through to neuter of breed judging to be judged after all of the other age groups of breed.
5. That provision in the regulations be made for neuter in group and in show awards (compulsory if a neuter class is run)
6. That provision in the regulations be made for reserve neuter in group and in show awards (optional if a neuter class is run)
7. That a Neuter champion be introduced on the same lines as the existing Ch title.
8. That the awards of merit scheme apply to neuter challenges
9. That the draft regulation changes required be made for approval by Executive Council
10. That it is recommended that Executive council approve the changes at the September meeting.
11. That a review of the neuter class be undertaken in 12-24 month to assess the impact and popularity of the classes and recommend any further changes.

The following Regulations will need to change / be added to support the introduction of the showing of neuters at All breeds championship shows.

- Regulation 6.1.3
- Regulation 6.1.4
- Regulation 6.1.7
- Regulation 7.1.2
- Regulation 7.5

- Regulation 19.11
- Regulation 19.16.1
- Regulation 22.1
- Reregulation 22.13
- Regulation 22.14
- Regulation 22.15
- Regulation 27.11

The E.C discussed the report and noted that Neutered dogs will be after best of Breeds. E.C. also expressed its appreciation of the work by Fiona Hodgson to draft the regulation changes.

The E.C has agreed to:

1. adopt the amended regulations;
2. set implementation date of 1 July 2020; and

Moved SM; Seconded KB – approved

#### **AGILITY REGULATION UPDATES**

Report provided by Fiona Hodgson (FH).

A comprehensive range of regulations updates in the following sections of the Agility Regulations was presented for approval:

- 5.5.2.4 Previous Wins and Points
- 13. Judging Agility and Jumper classes

Moved AB; Seconded JB – approved

#### **DOGS NZ POSITION STATEMENTS**

Report provided by Jill Brooker (JB).on the updating of the following key position statements:

- Breeding Regulations and Restrictions
- Canine Population Issues
- Debarking
- Dew Claw Removal – already exists
- Dog Fighting
- Misuse of Service Dogs
- Pinch and Prong Collars – already exists
- Proper Care and Humane Treatment of Dogs
- Protection for Puppy Purchasers
- Public Transportation for Dogs

- Purebred Dog Rescue
- Responsible Breeding Practices
- Responsible Dog Ownership
- Spaying and Neutering
- Tail Docking – already exists
- The Advantages of Purebred Dogs
- The Right to Keep and Enjoy Dogs
- Use of Dogs in Research
- Use of Dogs in Sporting, Working and Competition Activities
- Use of Working, Assistance and Service Dogs

The E.C discussed and noted LS will take to the CH&W Committee Meeting and come back with feedback at the November 2019 E.C meeting. The position statements will then go out to the public.

Moved JB; Seconded LS – ratified

## **7. CORRESPONDENCE**

### **CORRESPONDENCE IN**

The E.C discussed and noted the letter received from Beth Warman dated 25 August 2019 about NZDJA theoretical examinations.

The E.C recommend NZDJA receive Beth's letter. The E.C agreed to acknowledge Beth's letter and the amount of work she has put in, and go back to NZDJA and look into the process to improve the examination process. ST to provide estimate of National Office time on NZDJA administration.

## **8. OTHER**

### **GENERAL BUSINESS**

#### **Kumeu Show**

The E.C discussed the scheduled Kumeu Show noting they did not give permission for this show. E.C noted they need to look at tightening up the processes for applying for 3<sup>rd</sup> shows and ask Kumeu for a copy of the approval letter. If no such letter exists (as all correspondence has come from Franklin) Kumeu need to formally apply for their additional 3<sup>rd</sup> show.

#### **Karen McIntyre's Resignation**

The E.C noted Karen McIntyre's resignation and agreed to write a formal letter acknowledging her contributions.

Moved BH; Seconded JB – approved

### **Qualifications for Benefit Shows**

The E.C noted they would re-look at the qualifications for Benefit Shows. The E.C agreed they would write to North Canterbury regarding the benefit show based on their lease at Monowai. If they are moving shows to Swannanoa they need to prove a lease document so they can proceed with the benefit show.

Moved BH; Seconded AB – approved

### **Paul Robinson's Resignation**

The E.C discussed Paul Robinson's resignation letter in the September 2019 Dog World magazine. There was some displeasure expressed by E.C. members who believed that the letter included misleading statements.

E.C agreed to print both George's Mills letter and the John Perfect letter which gives some important background to why the E.C. Protocol was put in place.

Moved KB; Seconded SM – approved

### **Executive Council Vacancy**

The E.C noted National Office had received 1 application for the E.C vacancy. The E.C agreed to write and say thank you to the applicant but note that with only 3 meetings remaining in the current term E.C are happy for the seat to remain vacant until next year's ACOD nominations/vote.

Moved BH; Seconded SM – approved

### **Miniature Shepherd Email**

The E.C noted AKC Pedigree Miniature American Shepherd regulation is as is. The E.C noted ST has gone back to the members and included Martin Hewitt, Breed Standards Chair, in his response.

### **PRESIDENT SUM UP / EVALUATION OF MEETING / NEXT MEETING AGENDA ITEMS**

BH closed the meeting at 3.00pm on 15 September 2019.

### **EXECUTIVE COUNCIL MEETING DATES (2019-2020 term)**

Saturday / Sunday November 23/24

The E.C noted this meeting will now be held in Wellington due to a lack of space in the Ardmore facility to accommodate a joint session with the national Agility and Obedience committees.

<b>ACTION POINTS (October - November)</b>	
<b>TASK</b>	<b>RESPONSIBLE</b>
Initiate legal review of key rules & regulations identified in Smith case as need tightening.	DS
WBBP Chamber Revised Business Plan to E.C. with ownership model	DS/BM
Consultation with clubs on training levy re: funding outreach postn	DS/KS
Investigate entering the Micro Chipping market as part of the Cross Breed Registry Programme	DS
Draft guide for Show Managers / Show Secretary's that can be used for test	JB
Report on Future of Accredited Breeders Scheme	DS/BM
Reply to Taskforce re: French Bulldog Colours	DS/KM
Dog-iE open rates to be included in E.C. reports	DJ/SC
Review Rules re: Frozen Semen of decreased dogs	KB/JB
Members comms on need to register Semen	DS
Event Strategy Meeting: Organise joint E.C./Agility / Obedience 9.30am meeting during Nov E.C. Meeting in Auckland	DS/NW
Survey Monkey to members re: preferred dates for NZDAC/NZOA/NDS	DS
Survey Report for Joint meeting & draft event strategy	DS
Review Equalisation levy for ACOD / deadline dates for travel bookings	DS/NW/CP
Sign 2020 NDS Venue contract	DS/PR
Social Media fines & penalties proposal paper	DS
NZDJA information on current dispute resolution	DS/RG
Correspondence with NZDJA re: Health Training modules for judges based on Scandinavian model	DS/BM/RG
Include in show regulations	DS
Investigation of Malinois Bite events	EC
NZ Dog World Annual Report 2018-2019	DJ
AGM to be held in Nov E.C. Meeting	DS/DJ
Venues online booking system	DS/SC
Appropriate recognition for Ray Geer service to Auckland Venues - extra clasp on medal	DS/CB
JDS/JDH/JDT joint Meeting 9 Oct, proposal paper to Nov E.C. Meeting <ul style="list-style-type: none"> <li>Police check requirements</li> <li>3 sep committees or join JDS/JDH</li> </ul>	KB/DS/JB
Benefit show approvals <ul style="list-style-type: none"> <li>Protocols in Dogs World</li> </ul>	DS/DJ
Breed Standards Review <ul style="list-style-type: none"> <li>Set up BS Review database</li> <li>Review process discussion with BS Committee</li> </ul>	DS/SC DS/CH
Appropriate recognition for G.Mills - check on membership status	DS/CB
Breeders Championship certificates <ul style="list-style-type: none"> <li>Design certificate</li> <li>Review Blue Skys options &amp; Junior Warrant</li> </ul>	SC KM
Relook at Grand Championship award & bring back to Nov E.C. meeting	KM/CH
New badges for E.C. members & group photo	DS/CB
Sponsorship Negotiations <ul style="list-style-type: none"> <li>Revised Masterpet proposal to E.C. for consideration</li> <li>Draft Contract with Nestle Purina One</li> <li>Completed handover planning</li> </ul>	DS DS DS
FCI Programme <ul style="list-style-type: none"> <li>Judges database</li> <li>Website FCI section build</li> <li>FCI Show Entry build</li> <li>FCI Web section build</li> <li>FCI NZ Dog World &amp; Dog-iE News Comms strategy</li> <li>FCI Events Strategy</li> </ul>	DS/Head Office
Re-Establish Wellington Venue Committee with local Cub reps	LS/DS
DNZ Treasurer to take over Northern Obedience accounts until a new committee treasurer appointed	CP

Correspondence to R.Ellis re: final resolution of TKC issue	DS
Establishment of Scent Work committee & report to Nov E.C. meeting	AvB
Establishment of Strategy committee & terms of Reference	DS/BH
Dog Training Committee re-name remit to ACOD	AvB/DS/CB
Amended Show Regulations re: Neutered Dogs <ul style="list-style-type: none"> <li>• Inclusion in NZ Dog World</li> <li>• Show Entry database changes</li> </ul>	FH/DS DS/DJ SC
Dogs NZ Position Statements <ul style="list-style-type: none"> <li>• Referral to CH&amp;W for comment</li> <li>• Publish in Dog-iE news for comment</li> </ul>	DS/BM DS/DJ
Beth Warman Letter <ul style="list-style-type: none"> <li>• Acknowledgement to B.Warman</li> <li>• Forward to NZDJA for discussion</li> <li>• Estimate on National Office Time on NZDJA administration</li> </ul>	DS DS DS
Letter of appreciation to Karen McIntyre for E./C. service	DS/BH
Letter to North Cantab re: benefit show venues and new ground leases	DS
Draft letter of thanks to rosemary Cleator re: CGC service,	DS/BH
Letter to Dunedin Clubs re: Forrester Park Reps on DCC meetings.	DS