



**Minutes of the Executive Council Meeting**

**Held on 24 June 2022**

**At Brentwood Hotel  
16 Kemp St, Kilbirnie, Wellington 6022**

## 1. INTRODUCTION/MINUTES

### EXECUTIVE COUNCIL (EC)

Brian Harris (BH) President  
Jill Brooker (JB)  
Donna Hailes (DH)  
Phil Johnson (PJ)  
Nigel Trainor (NT)  
Karen Sadler (KS)

Stephen Meredith (SM) (via Zoom)  
Keith Brown (KB)  
Catherine McManus (CM)  
Steve Tate (STT)  
Fiona Hodgson (FH)

### STAFF

Steven Thompson (ST) – Director Secretary  
Sharon Bosma (SB) – Executive Administrator  
Clive Phillips (CP) Treasure / Finance

### WELCOME

BH welcomed the E.C to the meeting at 9am.

### ADOPTION OF AGENDA

The E.C adopted the agenda and noted additional agenda items:

Moved: KB; Seconded: FH – Carried

### CONFLICTS OF INTEREST

The E.C noted the Conflicts of Interest register.

Catherine McManus: Partner, Mark Lawrence, Treasurer of NZDJA.  
Nigel Trainor: Wife, Robynne Trainor, Secretary NZDJA.

### EMAIL VOTES

The following email votes by Executive Council were held in the period 14 April – 13 June 2022:

CH&W Dispensation Appeal. 6 Votes No / 2 Votes Yes. **Appealed declined.**  
Nomination of Alysia Judson to Junior Showman Panel. 8 Votes  
L Diamante (All Breeds Panel) / M Hamilton (Non-Sporting CH Group) Judges Promotion. 11 Votes  
Ratification of amended Scent Work Regulations. 6 Votes  
Promotion of Karen de Whitt to Rally-O Advance Panel. 6 Votes  
Promotion of Melissa Evens to Rally-O Novice Panel. 7 Votes  
Promotion of Joanne Hamilton to Rally-O Advance Panel. 8 Votes  
Promotion of T Spyve (Senior Panel) / M Evans (Mentor Panel) to Agility Judges Panel. 9 Votes

Moved: JB; Seconded: PJ - Adopted

**FEBRUARY 2022 / CONFIRMATION OF MINUTES**

The E.C confirmed the 30 April-1 May 2022 meeting minutes.

Moved: JB; Seconded: KB – Carried

**MATTERS ARISING FROM APRIL-MAY 2022 MINUTES**

There were no matters arising.

Moved: STT; Seconded: PJ - Carried

**ACTION POINTS**

The E.C noted the action points from the 30 April – 1 May 2022 meeting.

- Benefit Shows – need to check that we have lease agreements from clubs.
- NDS/FCI – BH raised the issue of voice app/tablets to record FCI judges assessments. ST noted he will discuss this with Sue Conner, Website Manager.
- Secure SPCA proposal to minister (ST).
- Chase EC profile article for August NZ Dog World with new committee.
- List of EC members attending NZDAC over Labour weekend: FH; CM; NT; DH and BH to attend.

<b>2.</b>	<b>FINANCE</b>
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**FINANCE UPDATE****Treasurer's Report**

- 30 April 2022 Accounts
- 31 May 2022 Accounts

Report provided by Clive Phillips (CP)

***May – Operating Surplus for month******May Actual Operating Revenue greater than Budget by \$44.3k.***

*NZKC \$15.2k, AEC \$21.2k, Dunedin \$0.3k, Gazette \$4.3k, CGC \$0.4k, Agility \$0.5k and YDT/S \$2.3k all recorded monthly revenues favourable to budget.*

***May Actual Operating Expenditure unfavourable compared to budget by (\$14.6k).***

*Dogs NZ head office \$2.2k, Gazette \$0.4k, Dunedin \$2.3k and Agility \$0.4k were favourable to budget.*

*AEC (\$17.9k), FCI (\$0.6k) YDT/S (\$1.4k) and CGC (\$0.2k) were unfavourable to budget.*

*The dominant reason for both the May favourable revenue surplus and the unfavourable expenditure deficit are AEC timing differences between April and May.*

***Actual Year to Date Operating Revenue favourable compared to budget by \$21.2k.***

Operations with Actual Revenues greater than Budget Revenue Year to date are:-

*Dogs NZ head office \$20.4k, Gazette \$8.6k, YDT/S \$2.5k & FCI \$1.2k.*

*Dogs NZ head office favourable revenue due to registry, membership & Show Levies. Gazette's due to Subscriptions & Sales and advertising. Christchurch FCI show revenues slightly ahead of Budget. YDT/S due to fund raising activities.*

**Actual Year to Date Operating Expenditure favourable compared to budget by \$41.6k**

*Operations favourable compared to Budget Expenditure YTD*

*Dogs NZ head office \$26.3k, AEC \$5.9k, Dunedin \$4.7k, FCI \$2.9k and Agility \$2.9k.*

**THE FAVOURABLE YTD SURPLUS COMPARED TO BUDGET REPRESENTS TIMING DIFFERENCES WITH EITHER REVENUE RECEIVED EARLIER THAN BUDGETTED OR EXPENSES DEFERRED. THERE IS NOTHING AT THIS POINT IN TIME TO SUGGEST BETTER THAN BUDGET RESULT FOR YEAR**

**Balance Sheet STRONG - Cash and Property rich**

Total cash to end of May \$8.279m, up \$168.7k since end of last financial year (March 2022).

**Summary of Group Financial Results: – Operating Income minus Operating Expenditure**

**Monthly Operating Results:-** Surplus favourable compared to Budget and Last Year's Actual.

<u>May Month:- Income less Expenditure</u>				
Actual	<u>Budget</u>	<u>Last Year</u>		
\$24,009	(\$5,708)	\$6,230		
<u>Year To Date :- Income less Expenditure before Depreciation</u>			<u>Full Year 2021-2022</u>	
This Year	<u>Budget</u>	<u>Last Year</u>	<u>Budget</u>	<u>Forecast</u>
\$83,579	\$20,823	\$52,334	\$3,301	\$66,214

**Actual YTD Operating results:-**

- Favourable compared to Budget By:- \$62,756
- Favourable compared to Last Year Actual By:- \$31,245

<u>Analysis YTD MAY 2022</u>						
	<u>Number</u>			<u>Income</u>		
	<u>2022</u>	<u>2021</u>		<u>2022</u>	<u>2021</u>	
Litter Notification	334	344	-3%	12,836	11,956	7%
Registrations	1,363	1,681	-19%	45,598	44,518	2%
Transfers	1,045	1,234	-15%	21,942	21,996	0%
Imports	50	50	0%	4,578	4,400	4%
Exports	41	29	41%	4,403	2,383	85%
Overall Total	<u>2,833</u>	<u>3,338</u>	-15%	<u>89,357</u>	<u>85,253</u>	5%

### Registry Activity

The table clearly reflects Registry activity is ahead of last year, both in numbers and Income.

#### Detailed Operating Analysis

**Dogs NZ (NZKC):- FAVOURABLE compared to Budget YTD by \$46.7k**

**Income** \$20.4k FAVOURABLE to budget YTD.

**Expenses** \$26.3k FAVOURABLE to budget YTD.

**CGC:- UNFAVOURABLE compared to Budget YTD by (\$0.3k).**

**AEC:- UNFAVOURABLE compared to budget YTD by (\$3.6k).**

**Income** (\$9.5k) UNFAVOURABLE compared to budget YTD.

**Expenses** \$5.9k FAVOURABLE compared to budget YTD.

**Dunedin:- FAVOURABLE compared to budget YTD by \$4.8k.**

**Income** \$0.2k FAVOURABLE compared to budget YTD.

**Expenses** \$4.7k FAVOURABLE compared to budget YTD.

**Gazette:- FAVOURABLE compared to Budget YTD by \$8.8k**

**Income** \$8.6k FAVOURABLE compared to budget YTD.

**Expenses** (\$0.2k) UNFAVOURABLE compared to budget YTD.

**FCI FAVOURABLE compared to Budget YTD by \$4.1k.**

**Agility:- FAVOURABLE compared to Budget YTD by \$0.9k**

**Income (\$2k) UNFAVOURABLE** compared to budget YTD.

**Expenses \$2.9k FAVOURABLE** compared to budget YTD.

**YDT:- UNFAVOURABLE compared to Budget YTD by (\$0.5k).**

**YDS:- FAVOURABLE compared to Budget YTD by \$1.8k.**

## **Balance Sheet & Cash Flow**

- Cash balances INCREASED \$168.7k since 31 March 2022.
- Debtors \$50.2k less than at the end of last financial year. There is \$0.1K in the 3 month overdue category and \$0.15k in the Four month and older balances.
- Prepayments \$10.3k (expenses paid in advance)- \$10.8k less than end of last financial year. The \$10.3k is comprised of Sybiz (financial computer system) licence fees for 21/22 year \$0.4k, Annual Insurance Premiums \$5.3k, a 2talk deposit of \$0.3k, flight travel credits arising from cancelled flights of \$0.1k, NZDAC deposits and judges expenses of \$3.1k and Auckland FCI expenses of \$1.1k.
- Non-Current Assets reduced by \$8.7k from the balance at 31 March 2022. This is the net movement resulting from the current year depreciation charges in the Fixed Asset register and a computer purchase of \$1.6k.
- Accrued Staff Benefits \$49.3k represents the annual leave owing to staff. This has increased \$7.2k since 31 March 2022.
- Receipts Received in Advance figure \$156.7k on the balance sheet comprises the total of Receipts in Advance \$74.3k and Deferred Income Sponsorship \$82.3k  
The main items comprising the Receipts in Advance total are:-  
Purina Sponsorship \$82.3k to be released into accounts this financial year.  
Dog Training Regions NDOA monies \$31.2k - \$4.3k Nthn, \$17.3k Centrl, \$9.6k Sthn to be held until their next respective NDOA event.  
Bequest received by AEC \$30.8k – planned to be used for capital / R & M projects in 22/23 FY and beyond.  
AEC Benefit Show \$8.5k  
NZDAC 2022 Revenues \$1.1k.

E.C. discussed the finance report and CP noted that with the current inflationary environment it will be a challenge to deliver a positive budget result. CP & NT to discuss format of Cash Flow report.

Moved: CM; Seconded: PJ – Report Received

## **RISK, AUDIT AND FINANCE COMMITTEE REPORT**

### **Report from Ann Coulson (Chair)**

This is my final report as Chair of the Risk, Audit and Finance Committee. After 5 years I note that the Auditors are still requesting Approved Financial Policies, and management are still promising they will be finalised. Approved and Accepted Financial Policies was one of the first things I promoted, and it is unrewarding to say the least that they are still not in place.

The RAF Committee recommend that the Investment position be reported to members on a six monthly basis.

It is always good to have a clean Audit Report to take to members, and we compliment the Treasurer on the capable and resourceful way he has dealt with accounting for the sale of Prosser Street, and leasing of new office premises.

It is with thanks to my committee for their support that I sign off.

E.C. discussed the report and CM noted RAF committee preference for 6 monthly report on Investments to members. The requirement for a replacement chair was discussed including identifying description / skills for the position and that it needs to be independent from E.C.

The D/S is to write a letter on behalf of the President thanking Ann for her service.

Moved: BH; Seconded: FH – Moved

## **VENUE CAPITAL EXPENDITURE DISCUSSION PAPER**

Steven Thompson (ST), Director Secretary, presented a discussion paper on the funding of venue projects that have been approved by Capex Committee. \$150K of venue projects has been identified by Capex Committee to be funded over the next three years -75% of funding is for Ardmore projects.

SM asked for more regular face to face meetings between the Director Secretary / President and the Ardmore Committee as it is our most valuable asset. ST will be in Auckland on weekend for FCI show and will meet with Chair of Ardmore to discuss project budgets. SM also noted that cash flow analysis by Ardmore Treasurer shows that without cash transfer to cover cost of Roof Clear Light Panels the Ardmore accounts will face a cash shortage in September. ST to arrange transfer of funds.

SM updated E.C. on the change of Resource Consent for Ardmore project which will allow the venue to hold more events that can generate income.

The issue of Bequest project funding was discussed and E.C. requested that a standard operating procedure / policy on bequests be developed which allows the bequests funding to be ring fenced for projects requested by the benefactor's. C.P reminded E.C. that any bequest projects need to be included in annual budgets and \$20k is allocated for current FY for "off leash park" project.

<b>3. IMPORTANT ITEMS</b>
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**ACOD DISCUSSION REPORT**

Report by Director Secretary Steven Thompson (ST), Colleen Begg (CB) & Clive Phillips (CP)

**Background:**

To hold an annual ACOD is a requirement of the Rules of the NZ Kennel Club (Section IV: Rules 15-19). Section IV specifies that ACOD be held in Wellington and details who can attend. It is the only meeting body that allows remit changes to our rules and sets the membership and club fees.

ACOD also allows Clubs the opportunity to make recommendations to Executive Council and hold discussions on issues of importance to the membership. These rights are not exclusive to ACOD and we have other formats/pathways that allow clubs and members to make recommendations and discuss issues of concern.

**ACOD 2021 Recommendations Update**

At the 2021 ACOD the following Club / Member recommendations were made:

1. Presidents honorarium – it was noted that this was going to come back to the 2022 ACOD as a remit as last year's presentation was out of order.  
*We have received no remit regarding honorariums for ACOD 2022*
2. Financials – N Trainor requested a revaluation of the properties.  
*We commission Property Valuation reports when we renegotiate our venue insurance. Management advice is that annual property valuations are not required and will incur an unnecessary expense.*
3. Membership breakdown – as part of the discussion around voting format there was a question concerning the makeup of the membership that the President was not able to respond to.  
*Demographic and participation stats on our current membership are key part of the scope of work for the new membership database system. This work will be completed in the current FY.*
4. Upgrade of the Registration Pedigree Certificate  
*We have made no allocation in the current budget as the estimated cost of implementing this recommendation is \$30k at a time that we are trying to control our postage and printing costs. New Dog owners receive a pdf of their Pedigree papers which allows them to print and frame their pedigree papers as part of our New Puppy Owners EDM programme.*
5. General Business Question: Can the EC agenda be made available to members prior to the EC meetings.  
*This has been implemented for the 24 June 2022 E.C. meeting.*

**ACOD 2022 Budget**

Attached is the draft budget. We are estimating that hosting ACOD will incur a net cost of \$9k to Dogs NZ which increases to \$19k when we include the cost of hosting the one day E.C. prior to ACOD.

I will note the Agility and Dog Training costs are charged to their accounts within the Dogs NZ financial accounts.

With the currently inflationary environment, especially regarding airfares and accommodation we can expect that the annual net cost of hosting ACOD will continue to increase.



If it is Executive Councils wish to make ACOD cost neutral we have the following options:

- Dramatic increases in Club travel equalization and Members delegate levy fees to increase fee revenue by \$9-10k.
- “Low tech” ACOD (no big screens, live streaming etc) to save on AV/IT costs.
- Replace one day E.C. meeting with two hour zoom meeting, week prior to ACOD to deal with any important ACOD issues or votes. This will result in an est cost saving of \$3.7k.

### Potential Fee Recommendations for 2023

If we were to recoup all direct ACOD costs (ex GST):

- Delegate levy: @\$196
- Club Travel Equalization Fee : @\$330

### Future ACOD Dates Issues (Collen Begg)

Matariki has now become a public holiday in New Zealand it will have an effect on future ACOD dates.

Matariki is to be “Fridayised” (as it is this year) and dates have been published for future years.

Matariki Dates	ACOD Dates Currently in 5 Year Calendar
14 July 2023	24 June 2023
28 June 2024	22 June 2024
20 June 2025	21 June 2025
10 July 2026	
25 June 2027	

In 2025 with the current date for ACOD it will be the same situation as this year – on the Saturday of a public holiday weekend. **It maybe Executive Councils wish to avoid holding ACOD on long holiday weekends.**

*Impact of Future 2025 ACOD Date on 5 Year Show Calendar:*

- In the 5 Year Show Calendar Hauraki Canine Association’s traditional date is the week before ACOD so it would be 14/15 June 2025.
- There is nothing currently in the 5 Year Calendar for the weekend of 28/29 June 2025 nor 5/6 July 2025.
- Kumeu Kennel Association show is the second weekend in July – 13/14 July 2025.
- We will have a repeat in 2027 if ACOD is on 26 June 2027. In that year Hauraki Canine Association would be 19/20 June 2027, Kumeu Kennel Association 10/11 July 2027 based on current dates.

Note that Agility and Obedience have Championship Agility Events and Championship Obedience Tests scheduled for the weekend of 25/26 June 2022 and I would expect that these will be held on the same weekend in future years.

We do note that any dates earlier than June 19/20<sup>th</sup> will place unrealistic deadlines for completion of audit and publishing of final financial accounts which must be published in the Year Book at least 28 days prior to ACOD.

E.C. discussed the issue of hosting future ACOD on Matariki weekends and the preference is that ACOD is not to be moved to an alternative date. The view of E.C. is that ACOD is important as an opportunity for members to directly provide feedback on issues of concerns and Dogs NZ should subsidise costs which are to be built into future budgets.

ST & CP recommended an option to have better control on costs is to first book all travel, accommodation and venue requirements before establishing the level of ACOD Club Levy and Travel Equalization fee. EC. agreed that this is in place for 2023 ACOD.

Moved: FH; Seconded: CM - Carried

## **ACOD PRESENTATIONS**

E.C. discussed the ACOD presentations and JB made a number of recommendations to the Finance and Capex report to improve the Director Secretary's limited power point skills.

## **NDS 2022 SHOW COMMITTEE REPORT & BUDGET**

2022 NDS Progress Update – prepared by Paul Robinson, BEM

### Introduction

The NDS committee are now meeting monthly. Since the previous report to EC, we have continued to evolve our planning and have refined the grooming process which provides a better overall financial outcome. Following considerable consultation with members we have reduced the size of the planned marquee by 50% and replaced this with an ability for members to book a site to erect their personal gazebo's. The gazebo spaces are divided into a premium space (\$30) which will have passageways to the indoor venue lined with flooring and \$(20) spaces that are simply marked out on grass without the walkways. A separate plan of the revised layout is also provided. The net result is an improvement in the budgeted surplus for the event, see the attached revised budget.

### Budgeting and Finances

The revised budget contains several adjustments to the previously supplied budget with the budgeted entry of 800 now forecast to deliver a surplus of \$6520 with the forecast showing a \$9379 surplus if we achieve an entry of 900 entries. Points of note in the revised budget are -:

1. Grooming spaces and premium gazebo allocations are priced at \$30 per day
2. Standard gazebo spaces are priced at \$20 per day
3. Grandstand seating remains at 4 units seating 200 people
4. Public and members parking will be free, the cost of managing this is greater than potential returns in the front carpark. Allocated parking spaces for the rear carpark will be available for sale with allocated and costed parking attendants
5. Accommodation for EC and Judges has been confirmed at the Quest apartment complex in Highbrook

### Camping and Showering

We have received feedback from potential exhibitors that motorhomes will have issues with maintaining sufficient grey water and sewerage capacity to cover a 5-day event. We have identified a site within 10 mins drive of Ardmore that has a dump station, water and showers. We have also identified an alternate site for excess campervan capacity at the A&P showgrounds in Pukekohe, which is Dog friendly and within 30 mins drive from the venue. We will be advising members of these opportunities soon.

### Marketing and Promotion

Following meetings with the sponsors representative, Miranda Stevens, and the DS we have now agreed a promotional package that will be managed by Purina intended to drive viewership to the events live stream through a range of retail activations. The intention is to build an audience who are not our traditional membership although our members will certainly appreciate a professional streaming of the event. Miranda also advises that they will be using their Australian channels to assist in promotion of the live stream of the event. We have agreement with both the sponsor and Digital Masters, the company providing the live stream, that we will use both formal sponsors advertisements and logo branded holding screens during the finals days program gaps which will include the DNZ branding.

As agreed with DS we launched the NDS Facebook page and are using this to provide periodic updates on progress.

### Governor General Invitation to open the Event

The DS has forwarded a formal invitation to the Governor General, as our Patron, to formally open the event on the Wednesday. We await a formal response.

Paul Robinson, NDS 2022 Event Director

E.C. discussed the NDS report, and the decision to retain a down sized marquee and expanded gazebo space. E.C. did note that cost of the marquee is still not covered by the grooming space fees. E.C. also confirmed that BH, DH & CM will represent Council at NDS. Director Secretary will drive hire van with trophy's & display stands to NDS.

Report Received

### **FCI CHRISTCHURCH & AUCKLAND SHOW REVIEW (VERBAL)**

E.C. discussed the issue of FCI Rule 11 regarding Judges showing at FCI shows and instructed the Director Secretary to write to FCI with the following text:

*Following your correspondence with our President Brian Harris regarding FCI Judges Regulation 11, I am writing to confirm that the requirements of this regulation have been highlighted to our members. At all future FCI CACIB shows organised by Dogs NZ the regulation will be policed and enforced.*

The definition of "partners" was discussed and Dogs NZ will adopt the following definition of "Immediate Family":

*“The immediate family is defined as a person’s parents, siblings, spouse (civil partnership or cohabitation) and children (including adoption).”*

A memorandum of understanding for FCI shows is required as part of the process of appointing clubs to run future FCI shows.

The budget deficit for Auckland FCI show was discussed and the Director Secretary and President are to review the prize money allocation budget so that is aligned with the Christchurch show budget.

#### **NESTLE PURINA SPONSORSHIP CONTRACT EXTENSION RECOMMENDATION**

##### **Recommendation by Director Secretary:**

The Executive Council to approve the following motion:

**That the New Zealand kennel Club (trading as Dogs NZ) trigger Clause 7.2 of the current Sponsorship contract with Nestle Purina and enter into agreement to extend the contract for a further two years (until December2024).**

Motioned: NT; Seconded: FH - carried

<b>4. REGULATIONS</b>
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#### **CANINE GOOD CITIZEN REPORT**

##### **Report presented by Arend van den Bos (Chair: CGC Committee)**

##### **RE: PROPOSED CHANGES TO THE CANINE GOOD CITIZEN MANUAL REGARDING SILVER/GOLD EXERCISES**

The Canine Good Citizen (hereafter referred to as CGC) Committee met 20<sup>th</sup> April and 11<sup>th</sup> May to discuss the consultation process utilized prior to submitting to the Dogs NZ Executive Council proposed changes to the CGC Manual around revision of Silver and Gold Exercises.

A response was requested by the Dogs NZ Executive Council following allegations that an appropriate consultation process had not been conducted. However, this was appropriately conducted through the Dogs NZ Director/Secretary, which elicited a number of responses which were reviewed and addressed by the Dogs NZ CGC Committee on the two dates afore stated. What follows is a synopsis of the ensuing discussion. Much of this has also already been previously presented through a letter from Lucy Sandford-Reed, on behalf of the Dogs NZ CGC Committee, to the Dogs NZ President and Director/Secretary on 24 April 2022.

The initial, and still paramount, purpose of the CGC programme was to ensure that dog ownership meant that our favoured companion become a respected constituent of our community because they have been

trained and conditioned to a standard which encompasses appropriate behaviour within the home and in public, both in the presence of other people and dogs.

As an illustration of how social conventions have altered since, in 2003 it would have been considered exceptional to take a dog to a café, restaurant, or bar. Instead, it was more accepted that dogs were left tied up and left outside. Likewise, in 2003, the carriage of pets was generally prohibited on public transport. Yet, in 2022, it is permissible in many urban environments (including Auckland), owners may take their dogs on buses providing they are crated or in a carry bag.

Historically, there has often been considerable negative sentiment expressed regarding dogs and their ownership. Internationally National Kennel Associations such as the American Kennel Club; The Kennel Club (UK); Canadian Kennel Club and Australian National Kennel Association have all developed CGC programmes as a counter measure to such antipathy. They have all developed and instituted curriculums that encourage and endorse responsible, respectful dog ownership, within an increasing variety of environments and circumstances.

Dogs NZ (formerly NZKC) also therefore, congruously sought to establish a pertinent CGC programme for the general dog owning public within New Zealand. In 2003, a New Zealand framed CGC programme that consisted of a series of exercises over four levels, was inaugurated with the first official assessments being conducted in November 2003 by Ann Florian & Sandman Van De Badhoeve.

Sadly, since that time, there has been little done in reviewing the relevance of the exercises within an ever-changing social environment. Any changes that have been made, were often very small and largely insignificant.

In recognizing that there was danger of the Dogs NZ CGC programme languishing behind other International CGC programmes and being out of touch with changed societal requirements and expectations, the Dogs NZ CGC Committee, in 2020, endorsed a commitment to review their CGC programme and Exercises. This was necessary, it was believed, to ensure that the CGC programme remained attractive for most dog owners, and relevant to addressing issues owners may encounter in today's society. At the same time, it should not be so challenging that owners are intimidated at being able to attain appropriate dog ownership and responsibility within a four-tiered training/assessment programme.

As a consequence of the review, a considerable number of recommendations were made, which included (but not restricted to) grammatical corrections, CGC structure and administration, CGC Assessors training and endorsement, and the CGC Exercises used to establish CGC Qualifications.

There is still a significant amount of work required to be done to incorporate all (or most) of the recommendations made. However, to date, only those proposals effecting changes to the current CGC Exercises have engendered some opposition from a very small number of Dogs NZ members.

Throughout the entire review process, and particularly on last two occasions the CGC Committee have met, considerable discussion has been focused on addressing the feedback provided from both those who support, and oppose, proposed changes to the current CGC Exercises, as well as their being a continued part of the CGC Assessment Programme.

Subsequently, the CGC Committee recognises and acknowledges those who were instrumental in the initial development of CGC and have continued to support the CGC Programme for many years. The CGC Committee however also acknowledges that while for some, changing a programme that has remained unchanged for some time can be challenging, a requirement to remain relevant to current social dynamics is essential for the CGC programme to remain pertinent to its original objectives.

Having reviewed and discussed all the feedback given, the CGC Committee remains resolute in asking the Dogs NZ Executive Council to endorse the changes proposed regarding the CGC Exercises.

## **RATIFICATION OF GOLD PROGRAMME CHANGES RECOMMENDED BY CGC COMMITTEE**

**Changes to the following CGC regulations were presented:**

### **Purina Pro Plan Canine Good Citizen – Gold**

*Effective from 1 July 2022*

#### **Requirements for all assessments**

##### **Exercises:**

- |                |            |   |
|----------------|------------|---|
| <del>28.</del> | <u>26.</u> | Responsibility and care   |
| <del>29.</del> | <u>27.</u> | Walking beside the handler, without a leash   |
| <del>30.</del> | <u>28.</u> | Sending the dog to a known article and staying  |
| <del>34.</del> | <u>29.</u> | Parked vehicle control  |
| <del>32.</del> | <u>30.</u> | Delivering a dropped article to handler   |
| <del>33.</del> | <u>31.</u> | Another person (other than handler) walking the dog in a public area, with distractions |
| <del>34.</del> | <u>32.</u> | Stop the dog and recall in a public area  |
| <del>36.</del> | <u>33.</u> | Walking, with distractions, in a busy public area                                       |

## RATIFICATION OF SILVER PROGRAMME CHANGES RECOMMENDED BY CGC COMMITTEE

Changes to the following CGC regulations were presented:

### Purina Pro Plan Canine Good Citizen – Silver

*Effective from 1 July 2022*

#### Requirements for all assessments

- ~~37~~ 19. Responsibility and care
- ~~21~~ 20. Examination of the dog by a stranger (handler at a distance)
- ~~23~~ 21. Return to handler (with distractions)
- ~~24~~ 22. Stop the dog
- ~~25~~ 23. Advanced vehicle control
- ~~26~~ 24. Staying still and return to handler in a public area
- ~~27~~ 25. Calm and controlled behaviour whilst in a busy public area

KS moved a motion for any decision on the changes of Gold / Silver CGC programme to be delayed until July E.C. meeting so they can be reviewed by the Dog Training Committee. The motion failed due to lack of a seconder.

FH discussed the need to document a process of member consultation for our sub-committees when recommending changes to regulations and policies.

**Motion: To adopt new regulation changes for Gold & Silver recommended by the CGC Committee:**

Moved: NT; Seconded: SM – carried  
KS Opposed

## AGILITY JUDGES REGULATION CHANGES

### Presented by Agility Committee:

Changes affect the following Regulations:

#### 7.7 Judges Examinations

##### 7.7.3 Contents of Examination

7.7.3.1 Trainee Panel Examinations

7.7.3.2 Ribbon Trial Panel Examinations

7.7.3.3 Judge's Licence Renewal Examination

7.7.5 Date and Time of Examination

7.7.6 Permission to Sit Examination

7.7.6.1 Permission to Sit Trainee Panel Examination

7.7.6.2 Permission to Sit Ribbon Panel Examination

7.8.2 Criteria for Appointment – Agility Ribbon Trial Panel

7.8.2.3 Sat and passed the Ribbon Trial Examination set by the NZKC Agility Committee

7.8.7 Probationary Judging Appointments

7.8.7.1 Eligibility of undertake a probationary appointments

Renumbering 7.8.7.2 – 7.8.7.6

Moved: PJ; Seconded: FH - carried

5	<b>COMPLAINTS/DISPUTES</b>
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**SUSPENSION OF KENNEL NAMES REPORT**

**Report from Director Secretary**

**RE: Recommendation for Suspension of Kennel Names for Breach of Registry Regulations**

E.C. approved the suspension of four kennel names for the failure to abide by Registry Regulation 9.1.1

Moved: PJ ; Seconded: STT - carried

**DISPUTES UPDATE REPORT**

**Report from Director Secretary**

E.C. discussed the report and noted that one official complaint is currently with the Disputes Committee and once appeal with the E.C. Judicial Appeal Committee.

Report Received

**CANINE HEALTH & WELFARE BCOC REPORT**

E.C. discussed the report and recommended that a separate cost centre be created so we can better track and analysis BCOC fines. Director Secretary is also to review the current \$2 CH&W levy and present any recommended changes to E.C.

The appeal process for dispensation decisions by CH&W committee was discussed. CH&W to come back to E.C. with any recommendations to tweak Registry Rule 4.4.and/or establish an Independent committee for appeals.

Report Received



<b>6</b>	<b>OFFICE REPORTS</b>
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**DIRECTOR SECRETARY REPORT**

This is shortened report to inform Executive Council on the key staffing and sponsorship planning activities we ben conducting in May - June

**1. Key staffing Appointments**

The induction of two new full time staff roles in May will strengthen the skill base in the National Office and provide us with the resources to implement the 19 projects we have in the current FY22-23 Business Plan.

For Council's information I have attached the Position Descriptions for the two new Full Time roles. I would also like to thank the support and guidance of the Staffing Committee during the recruitment and appointment process.

***Executive Administrator***

The appointment of Sharon Bosma to the full time Executive Administrator will provide additional resources in three key areas:

- Take the weight of complaint work from the Director Secretary allowing him more time to concentrate on Business Plan project management.
- Provide back-up support and supervision to the Registry Team which is our major revenue source.
- Free Sue Connor from national event work so she can concentrate on the Registry / Membership IT development projects we need to complete in the current Business Plan.

Sharon also has marketing experience and will be involved in the membership programmes we are developing with Purina.

***Canine Health & Welfare Officer***

The appointment of Rhea Hurly as our first full time Canine Health & Welfare officer will allow us to:

- Roll out the RFG testing programme
- Increase the number of breeds adopting LRL programmes
- Provide a daily scientific advice service to our breeders.

The decision by Dogs NZ to devote the resources to employ a full time experience Veterinarian, especially one with Rhea's reputation has been extremely well received by our key strategic relationship partners.

**2. Purina Sponsorship Planning Workshop**

I will be in Auckland on Friday 1 July for a workshop with the Nestle Purina marketing team to coordinate the roll-out of the new members and kennel name Edm programmes. We have set a deadline of end of August to have these programmes activated.

Purina are also keen to explore ways that we work more closely with their digital marketing team, especially with this year's NDS in Auckland. The potential scope for a Dogs NZ members App is also on the agenda for discussion.

Report Received: PJ; Seconded: KB - carried

## 7. EXECUTIVE COUNCIL SUB-COMMITTEE & COMMITTEE REPORTS

### **BREED STANDARDS REPORT**

Report from the Breeds Standards Committee

The committee met by email.

#### **1. Rhodesian Ridgeback**

The committee considered the feedback received following the notification placed in the Dog World outlining our proposal that the New Zealand Standard of the Rhodesian Ridgeback be changed to FCI-Standard N° 146 as requested by The Rhodesian Ridgeback Association.

All the submissions were in favour of the change, and we therefore recommend that:

#### **Recommendation 1**

That the Dogs NZ standard for the Rhodesian Ridgeback be changed to FCI-Standard N° 146

Recommendation ratified subject to qualifications changed to very serious faults.

Moved: FH; Seconded: CM - Carried

### **CANINE HEALTH & WELFARE COMMITTEE REPORT**

#### **Report from Fiona Hodgson (FH) CH&W Chair**

It is great to have Rhea on board as our Canine Health and Welfare Officer. She has leapt in feet first and is getting things done. I think she will be a fantastic asset to DogsNZ and has a lot of offer.

Handovers from Becky and Lauren have been completed and we look forward to catching up with Rhea at ACOD.

Conversations around getting more information on what we are doing out to vets have been had so vets are aware of what DogsNZ is trying to achieve.

E.C. discussed the need for a f Canine Health and Dog Training generic handout on puppy socialization after they go to homes that can be given to new puppy owners. KS is keen to draft material. .

Director Secretary to draft a letter on behalf of EC to Becky Murphy, thanking her for her services to Dog NZ.

Moved: FH; Seconded: STT - carried

## **DOG TRAINING COMMITTEE REPORT**

- 1. Nominations & Elections for Deputy Region Representatives Have now concluded and Ruth Thorburn is the Northern Region Deputy Rep with Bernadette Thompson as the southern Region Deputy Rep.**

- 2. Judge Appointments and Promotions**

The following people have been approved for appointment or promotion on the judges' panels by the OJA and the Dog Training committee:

These Three were ratified by Email by EC

Melissa Evans:104228 Rally-O Novice panel.

Karen de Wit: Rally-O 66373 Advanced panel.

Joanne Hammond 085159 Rally-O Advanced Panel

**These judges now need to be ratified by EC**

Peri Spence 104824 Novice Rally-O Panel

Renee Evans 104911 Novice Rally-O Panel

Rosalind Walkington 071772 Excellent Rally-O Panel

Jan Walter 105075 Excellent Rally-O Panel

Tony McClelland 104315 Rally-O Advanced Panel.

Moved: KS; Seconded: STT - Carried

- 3. Domestic Dog Training conference proposed dates now 3<sup>rd</sup> and 4<sup>th</sup> December 2022** Budget to be provided
- 4. NDTA Central Region We have now booked Levin AP&I grounds for this.**
- 5. A lot of people are now asking about a winter venue for the wellington region, conformation, obedience and Rally O. There are no shows at all through winter.**

E.C. Discussion of Domestic Dog Training Conference Draft Agenda and Budget which includes \$8k of Dogs NZ sponsorship contribution. Any cost any overrun costs will be covered by Dog Training Committee. CH&W officer Rhea Hurley will be invited and there is an opportunity for sponsors Purina to contribute to the section on Canine Nutrition.

KS requested a dispensation from EC for dogs to wear boots (not compulsory) due to the wooden floor. Await for the recommendation from the Dog Training Committee.

Moved: KS; Seconded: SM Report Received

## SCENT WORK COMMITTEE REPORT

Report from Arend van den Bos Chair of Scent Work Committee

### 1. Scent Work Committee

Carol Dayman has asked to resign from the Dogs NZ Scent Work Committee in order to pursue an alternate position on the Dogs NZ CGC Committee. This vacancy allows for an additional person to be nominated.

Karen Magorian has been identified as being a very worthwhile replacement given that she has been extremely instrumental in assisting with the establishment of Dogs NZ Scent Work in the Northern Region, as well as maintaining its progress and support during a very difficult COVID lock-down period. Karen also has also demonstrated considerable skills with respect to Dogs NZ Scent Work administration.

It is appreciated that all Dogs NZ EC Committees are reviewed in July and that an official appointment at this stage is superfluous. However, EC approval is sought to allow Karen to be permitted, in the interim, to be succeeded onto the Dogs NZ Scent Work Committee.

**ECAP:** EC endorsement is sought for Karen Magorian to be succeeded to the Dogs NZ Scent Work Committee.

Moved: NT; Seconded: PJ - carried

With Committee reviews looming, it is earnestly requested that consideration be given to maintaining the membership we have. Throughout the time of building this very new discipline, this committee team have a considerably proven ability to work unitedly toward the common purpose of promoting and managing Dogs NZ Scent Work. We are still very much in the growth stage and maintaining the present team will allow for greater continuation to be maintained.

Additionally, Jill Brooker is an exceptional Dogs NZ EC Representative on the Dogs NZ Scent Work Committee. Jill has provided the Scent Work Committee with extraordinary assistance and guidance in many matters, and it is unanimously requested that Jill remain the EC's representative.

### 2. Scent Work Committee Administration

The Dogs NZ Scent Work Committee is exceedingly grateful to the Dogs NZ Executive Council for considering under urgency a plethora of Dogs NZ Scent Work Regulation Amendments/Additions to enable all alterations/additions to become effective on the traditional date of 1<sup>st</sup> June.

It is understood that there was some clarification concerning some of what had been submitted for the EC's April meeting and that full endorsement was therefore not able to be given at the time. What was very disappointing however was to "discover" that complications may also have arisen due to the submission of extraneous material from an EC member that was nothing other than hearsay detail gleaned from another attending a Scent Work Judges meeting. The information used was part of a general discussion (regarding

Advanced Container sizes and Search Patterns) that had yet to be fully worked through by the Dogs NZ Scent Work Committee. The addition of such evidence by an EC member while discussing appropriately submitted regulations at such an inappropriate time, served only to add unnecessary complexity to an otherwise fluid process. It is respectfully requested therefore, to avoid further future gratuitous hinderances, that when dealing with Dogs NZ Scent Work matters that the EC only consider information that is supplied through the Dogs NZ Scent Work Committee (who have been set up for this purpose) and/or its EC Representative.

The issue of on-line entries through Dogs NZ has been discussed at length with Sue Conner and an assurance has been given that on-line entries for Scent Work may be possible from later this year. It appears that the issue lies in the Dogs NZ Register not yet being able to recognize Scent Work (or CGC) as recognized Dogs NZ Disciplines. This issue has been identified and rectification is planned.

There have been repeated calls for income obtained through Dogs NZ Scent Work Trials to be identifiable in the Dogs NZ financial summaries. Regrettably, this appears to continue to be ignored. With the likelihood that requests will be made in the near future for financial assistance from Dogs NZ, with this being available from revenue gained from Dogs NZ Scent Work activities, it is again requested that a greater transparency of what revenue is available is appropriately detailed.

**ECAP:** EC to enable greater transparency of Dogs NZ Scent Work financial details to be viewed.

It had been approved by the Dogs NZ EC last year to apply a Dogs NZ Scent Work Judges license fee in line with all other Dogs NZ Judges of various disciplines. Dogs NZ Judges. This appears to have been neglected for both the 2021-2022 and 2022-2023 periods.

**ECAP:** EC to investigate why the Dogs NZ Scent Work Judges License fee has yet to be actioned, and rectify.

In keeping with a now established pattern of having monthly meetings of the Dogs NZ Scent Work Committee, there has been one meeting, held 1<sup>st</sup> May, succeeding my last report to the EC.

As occurred last year, this Dogs NZ Scent Work Committee meeting was of a face-to-face type and held on the day following the annual Dogs NZ Scent Work Judges conference.

This meeting largely dealt with:

- ❖ Adoption of additional Advanced Container Patterns discussed and endorsed by the Dogs NZ Scent Work Judges at their conference. Regulations to allow this to occur are to be drafted and discussed prior to submission to EC for their November meeting.
- ❖ Off-lead search options. Internationally, there are no such options and it was therefore not an option that will be pursued for the present.
- ❖ Regulation changes. Committee had been informed that the EC were not supportive of proposed alteration to current requirements for Dogs NZ Scent Work Judges Appointments/Promotions, so these shall remain unchanged.
- ❖ Applications from a variety of Dogs NZ Societies to host Qualifying Dogs New Zealand Scent Work Trials.
  - Wairarapa Dog Training Club & Titahi Bay Canine Obedience Club (27 August 2022) – [Approved](#)
  - Mid Canterbury Dog Training Club (1/2 October 2022) – [Approved](#)
  - Nelson Districts Kennel Association (26/27 November 2022) - [Approved](#)
  - Hibiscus Coast Dog Training Club (23/24 July 2022) - [Approved](#)
- ❖ Applications for Promotions/Appointments on the Dogs NZ Scent Work Judges Panel.

- Amerillis Farmer. Novice Exterior Panel. (Appointment)
- Christine Nielsen. Novice Interior Panel. (Appointment)
- Jacqueline Lewis. Novice Container Panel. (First Appointment)
- Joanna Stacey. Novice Container panel. (First Appointment)
- Melissa Parris. Novice Container Panel. (First Appointment)

**ECAP:** EC endorsement is sought for the above promotions/appointments.

Moved: KB; Seconded: CM - carried

### **3. Scent Work Committee Voting**

With the now establishment of regular Dogs NZ Scent Work Committee meetings, there has been no need to conduct electronic voting.

All Dogs NZ Scent work matters requiring to be voted upon are now dealt with at committee meetings and voted upon then. If further discussion is felt to be required, the matter is deferred until a subsequent committee meeting.

All Scent Work Regulations additions and changes presented to the EC for endorsement have been unanimously approved.

### **4. Appointment Of Dogs NZ Scent Work Judges**

The Dogs NZ Scent Work Committee is currently processing two Promotions, and three (all First Time) Appointments.

### **5. Dogs NZ Scent Work Trials.**

Concurrent with the alacritous growth of Dogs NZ Scent Work (at least in the Northern and Southern Obedience Regions), there has been an escalating demand from a miscellany of Dogs NZ Societies wishing to host Qualifying Dogs NZ Scent Work Trials.

Since the last Scent Work report submitted to Dogs NZ for their February EC meeting, there has been five Qualifying Dogs NZ Scent Work Trials hosted.

A Dogs NZ Scent Work Calendar has been established, with copies being sent to Dogs NZ as updates occur.

### **6. Dogs NZ Scent Work Training.**

While there continues to be a great deal of interest shown by members in Dogs NZ Scent Work in the Central Region, there equally appears also to be considerable reluctance of anyone wishing to organize a Dogs NZ Scent Work "[Introduction to Dogs NZ Scentwork](#)" workshop or (except for two clubs) host Qualifying Dogs NZ Scent Work Trials.

Sadly, from anecdotal evidence obtained, this situation in the Central Region appears to be largely the result of a reluctance and resistance to support Dogs NZ Scent Work for personal reasons and/or a desire to pursue alternative non sanctioned Dogs NZ Scent Work Trials.

With the advent of further Levels being added to the already established four Scent Work Classes, from 1<sup>st</sup> June 2022, it is envisaged participation in Dogs NZ Scent Work will continue to ascend.

## **7. Dogs NZ Scent Work Judges.**

Currently, there are eighteen Dogs NZ Novice Scent Work Panel Judges. Two of these have yet to receive a first appointment to judge at a Qualifying Dogs NZ Scent Work Trial.

Following on from a very successful inaugural Dogs NZ Scent Work Judges Conference held in Wellington last year, another was held this year, also in Wellington. There was a 72% attendance of all Dogs NZ Scent Work Judges.

This year's conference specifically focused on two topics:

- Given that many Dogs NZ Scent Work Judges have now had sufficient time and appointments, reflections of their experiences and the identification of any areas that may require further attention.
- Preparation for the impending introduction of the Dogs NZ Scent Work Interior; Exterior; and Vehicle Class Advanced Levels and Excellent Container Level.

It should be noted that this conference, like last year's, was fully funded by the Dogs NZ Scent Work Judges themselves. This has been done willingly with an understanding that money held by Dogs NZ through their activities for Dogs NZ Scent Work purposes is still limited. However, there is an expectation that in future, travel subsidies will become available.

Next year's annual Dogs NZ Scent Work Judges Conference will be hosted in Christchurch on 18 March 2023.

It remains one of the objectives of the Dogs NZ Scent Work Committee to ensure that Dogs NZ Scent Work Judges can be both domestically and internationally esteemed and respected. To gain and maintain this, Dogs NZ Scent Work Judges are already required to undertake formal instruction as a pre-requisite to being promoted or appointed on the Dogs NZ Scent Work Novice Judges Panels. To obtain promotions onto the Advanced; Excellent and Masters Panels, they must also undertake to enroll for (and complete) an on-line International Scent Work training course as currently there are no equivalent courses available in New Zealand. However, one is currently being developed and when completed, endorsement will be sought from the Dogs NZ EC for its endorsement.

## **8. Dogs NZ Scent Work Members.**

Following a complete loss of all data pertaining to Dogs NZ members involved in Dogs NZ Scent Work and after a considerable number of hours, an almost full restitution of the lost data has been regained thanks in part to considerable assistance from Colleen. It can now be stated that there are (conservatively) 419 members on the register. How many of these are also Dogs NZ members is a statistic still requiring to be restored, but from history, it is estimated to be around 75%.

In re-establishing the registry and associated data, a revamping of results recording has also been instituted so that cross referencing of Awards/Titles will become more efficient and accurate.

E.C. discussed the appointment of Sub-committees members and confirmed that applicants for all sub committees need to provide a resume with their application. Director Secretary to investigate if there are

any processing back log in Scent Work certificates and investigate the new online certificate system launched by Dogs NSW.

Moved: JB; Seconded: FH – Report Received

## **CANINE GOOD CITIZEN COMMITTEE REPORT**

### **Report from Arend van den Bos Chair of CGC Committee**

#### **CGC Committee meeting**

Zoom CGC Committee meetings were held on Sunday April 20<sup>th</sup> and 11<sup>th</sup> May.

Both meetings exclusively discussed responses received from members, through Dogs NZ (Director/Secretary), in response to their request for feedback concerning specific proposed changes to the CGC Silver and Gold Exercises. Associated responses such as “appropriate process having been followed” was also considered and discussed as matter of course.

#### **Revision of the CGC Manual**

On behalf of the CGC Committee, I wish to express our considerable appreciation to the Dogs NZ EC for their progressive scrutiny of the entire CGC programme. Taken as a complement, in the reflective words of one EC member recently, “the EC certainly knows a great deal more about CGC now than ever before”. So it should be, as CGC is not only a very significant “display window” of dog ownership but also has international significance. It is imperative therefore that the Dogs NZ EC retain “ownership” and responsibility regarding CGC’s governance and administration, and that this remains an independent code that is not incorporated into another as a sub-code.

Currently, before the EC are proposed changes for the CGC Silver and Gold Exercises. This follows appropriate processes having been followed and subsequent submissions being made. This includes an endorsement by the CGC Committee to accept the changes proposed for the CGC Silver and Gold exercises.

**ECAP:** EC to rule on the submitted proposed changes for CGC Silver and Gold Exercises.

#### **CGC Webpage Reconstruction**

With the matter concerning the CGC Manual revision taking precedence, other CGC matters (some still requiring urgent attention) have had to be allocated a lower priority of addressing. One such matter is a revision of the current CGC website which will also incorporate several other CGC matters that are in urgent need of being attended to. These include (but not exclusively) the formation of an accurate and up to date CGC Assessors Register, a CGC Basic Assessors Register (which currently is non-existent), availability of appropriate CGC Forms, and Calendar of CGC Assessments.

Some initial work has been done by Arend van den Bos and Merenia Donne, and it is hoped that once the CGC Manual matter has become more fully settled, a return to this equally fundamental matter can once again be afforded the attention required.

#### **Annual CGC Conference**



An email sent by the Dogs NZ Director/Secretary for the CGC Committee to consider the possibility of having joint Obedience/CGC Conference in November/December 2022 was discussed by the CGC Committee at their April meeting and accepted in principle as a viable possibility. It was stressed however that were such a joint conference be held, that one complete day should be dedicated for CGC matters.

Moved KB;; Seconded: PJ – Report Received

## **NZDJA REPORT**

### **Report from Ray Greer (President NZDJA)**

#### JUDGES AGM

This was held in conjunction with a board f2f meeting and a seminar in May of this year. The concept of holding it outside of ACOD is based on the costs associated with the Brentwood, and our members wishes. The seminar and the AGM were well attended, and were both successful in their own way. The seminar was based on Chocolates or Challenges, and the premise that average was not good enough. It is pleasing to see that we have excellent home grown presenters in these areas, and it was well rounded off with a from the heart presentation by Meg Hamilton of her judging journey and dealing with her dyslexia.

The annual voting of our association saw Mark Lawrence elected as Treasurer and Keith Brown as vice President. We wish them well in their new roles, as we do the outgoing personal in Leslie Chalmers and Pam Douglas.

#### ON-LINE TRAINING – JOLTED

Stands for Judges Online Training And Development.

Our system whilst based on the Noodle platform has been coined JOLTED as far as Judges are concerned, and will often be referred to as such.

There was a further update on progress thus far on our on-line learning and examination processes. The progress as viewed from the outside doesn't reflect the huge amount of work internally by our input writers, and exam writers have put into the JOLTED system. Fair to say in the initial instance we did not realize the complexities and the hours needed for what looks like a simple exercise. To this we have separated the away the JOLTED committee function of the exam writers who have had the Noodle platform experience. The net result is that this committee has been extended in size.

The whereto from here with respect to JOLTED is that all new breed open book exams will be on-line or hard copy, as are the 4 modules for the aspiring panel. The JDH modules are next to be revamped. The written exam writers are poised at rechecking all questions that are on hand to ensure accuracy in content and spelling etc. to see if this data base is large enough with an annual 20 question refresh, to allow the annual written papers to drawn from this bank, as opposed to 7 new papers from scratch at 100 questions per group, and then the tedious job of checking for accuracy and spelling etc. It has always been our aim, well before JOLTED became a reality, to do this, if it is not this year it will be next year.

The JOLTED subcommittee are to produce a business plan to our board for approval as to the way forward and timeframes.

#### PRACTICAL EXAMINATIONS:

These examination dates for 2022 and 2023 have been set as venue availability and spare dates are hard to find. The current examiners are Kaz McIntyre, Nigel Trainor & Brian Harris.

#### COMMITTEE:

The new committee has met f2f already in Auckland 2 weeks ago. New subcommittees were formed and the usual transitional information was carried out. We would hope that the workload will be less with some degree of normality returning and only one set of examinations being part of that new norm. The cost of f2f meetings are high especially given that we have additional members on the regional route, but we do find that they achieve more than zoom meetings. We have to work on better ways of conducting zooms and better connectivity.

#### GENERAL:

Our board has three new members but they bring a lot of experience in these matters. We look forward to melding into a cohesive group and delivering to our members the quality service that is expected.

E.C. discussed the need to develop a number of open book exams for new approved breeds

Moved: KB; Seconded: FH – Report Received

### **8. GENERAL BUSINESS**

- SM raised the issue of E.C. members being NZDJA examiners which he believes raises issues of conflict of interests.
- Blenheim would like to host the 2024 NDS. Director Secretary will bring the budget and letters of support from the Blenheim City Council to the September EC meeting.
- SM would like to acknowledge the recent bequests received by Ardmore with an article the NZ Dog World magazine.
- Noted that Christine Healy from Auckland has passed away.
- KS noted that the Southland German Shepherd Club (SGSC) needs the support of the Southland Dog Training Club to apply for Dog Training Championship status. .

### **9. CHAIRPERSON SUM UP/EVALUATION OF MEETING/NEXT MEETING AGENDA ITEMS**

#### **EXECUTIVE COUNCIL MEETING DATES (2021/2022 term)**

23-24 July  
17-18 September  
19-20 November

The July EC meeting will be held in Christchurch.

The September EC meeting will be held in Auckland. Apologies from JB, SM, NT.

The November EC meeting will be held in Wellington.

Brian Harris thanked Keith Brown on behalf of EC for all his service over the last 8 years as an EC member.

BH closed the meeting at 2.45pm on 24 June 2022.